

**First Unitarian Church of Philadelphia Board of Trustees  
Agenda for November 19, 2019 Meeting, 6:30 PM - 8:30 PM**

**Attendance:** Zinat, Stephen, Matt, Scott, Eliza, Dolly, Laura Gibson, Fred Tipson, Kate Uraneck, Rev Abbey, Ken Olin

**Absent:** Hannah

**Red items require a vote**

**Blue items are discussion-only.**

**Underlined items are links to documents**

- I. **Chalice Lighting and Check-in (10 min)**
  - A. John Steinbeck "On Trees" from [Travels with Charlie](#)
  
- II. **Review Agenda (2 min)**
  
- III. **Committee on Shared Ministry (20 min)**
  - A. The "How are we doing? Committee" One of the big questions is how did people come here and what keeps them coming. The big question is what can we do better?
  - B. We discussed the structure of the upcoming "How are we doing?" meeting.
    1. Setting up the room
    2. Posting the mission vision and elements in the room
    3. Using post it notes or some other vehicle to collect questions
    4. There will be note takers
    5. Fred Tipson from COSM & Stephen Oliver from the Board will facilitate sessions & record feedback
  - C. COSM to come back in January to retrospect on the conversations
  - D. Abbey to coordinate childcare
  
- IV. **Vision Conversation (20 min)**
  - A. "First Unitarian Church of Philadelphia is committed to becoming a church that empowers congregants to share their talents and grow into leadership." (see Theological Reflection at the end of the Minister's Report, linked above)
  
- V. **Consent Agenda. (5 min) (All items will be voted on together at the board meeting. Please read ahead of time)**
  - A. **Meeting minutes ([minutes/notes](#))**
  - B. **Minister's report ([report](#))**
  - C. **Business report: Budget Report ([report](#))**
  - D. Board Voted and accepted
  
- VI. **Finance working group update ([mineral rights options](#)) (15 min)**
  - A. Scott walked us through the contributions to Hannah's retirement account. The next step is for Scott to reach out to the UUA to make sure the plan is ok with their policies.
  - B. The board discussed the mineral rights options. The challenges are the amount of

time we have to spend deciding what to do with their property. Matt suggested amending section 9 of the bylaws to make the property sales amendment more specific to not cover this sort of property.

1. Anne suggested that if there are proceeds from selling the property that it should go to the Vaughan Fund/Pastoral Care fund
  2. Matt is going to connect with Debby Shultz to approach the other owners to see if they are interested in purchasing our share
  3. Scott will send Norman an email and cc- Matt to see what documents we have
- C. We discussed the La Farge window. Abbey and Anne have a meeting soon with Luana (F2125) to discuss partnership.

**VII. Working groups (20 min)**

- A. Zinat walked us through a summary/proposal of the Accessibility, Building and Grounds, History, Archive, and Property, and Memorials Working Groups.
- B. History/Archive/Property will be renamed History and Property
- C. The board discussed formalizing Accessibility, Buildings and Grounds, and History and Archive Groups and working groups.
- D. We will add Memorials as a working group to our next agenda.
- E. Zinat is going to draw up a plan and email it out to the boardplus. We will then discuss it in our next meeting.

**VIII. Bylaws proposed revisions (bylaws draft) (10 min) - Punted to next meeting**

**IX. Status updates (10 minutes) - Will be done by email**

- A. Concept plan steering committee update**
- B. Accessibility project update**
- C. Policy manual revisions**
- D. Communication**

**X. Process observation (5 min) (process observation tool)**

**XI. Check out (5 min)**